

**APPLICATION FOR OCCUPANCY**

PROPERTY (Please Check Appropriate Box):

UHFA (The Founders)  Union Hill Place  Roanoke Court  Payne Rowhomes

TOUR DATE \_\_\_\_\_ LEASING AGENT \_\_\_\_\_

UNIT # \_\_\_\_\_ RENT AMOUNT \$ \_\_\_\_\_

# OF OCCUPANTS \_\_\_\_\_ DESIRED DATE OF OCCUPANCY \_\_\_\_\_

LEASE TERM DESIRED (Please Circle): 6 mos 9 mos 12 mos



**FAILURE TO COMPLETE ALL SECTIONS AND SIGN (SELF+SPOUSE) WILL RESULT IN DELAY OR DENIAL OF THIS APP**

Last Name: \_\_\_\_\_ First \_\_\_\_\_ MI \_\_\_\_\_ SSN: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Spouse: \_\_\_\_\_ First \_\_\_\_\_ MI \_\_\_\_\_ SSN: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Your home phone #: (\_\_\_\_) \_\_\_\_\_ Work phone #: (\_\_\_\_) \_\_\_\_\_ Cell phone #: (\_\_\_\_) \_\_\_\_\_

Email Address: \_\_\_\_\_ Martial Status: Single \_\_\_\_\_ Married \_\_\_\_\_ Maiden Name: \_\_\_\_\_

FULL TIME STUDENT? Y \_\_\_\_\_ N \_\_\_\_\_ PET Y \_\_\_\_\_ N \_\_\_\_\_ DOG \_\_\_\_\_ CAT \_\_\_\_\_ AUXILIARY AIDE ANIMAL Y \_\_\_\_\_ N \_\_\_\_\_ WEIGHT \_\_\_\_\_

In case of emergency, Notify: \_\_\_\_\_ Phone #: \_\_\_\_\_

**Residential History (Past 3 Years)** \* Include all area codes / Apartment #'s / zip codes

1. Present Landlord / Property Name: \_\_\_\_\_

Your Address: \_\_\_\_\_ Apt. #: \_\_\_\_\_ City, St, Zip: \_\_\_\_\_

Landlord Day Phone #: (\_\_\_\_) \_\_\_\_\_ Dates / From: \_\_\_\_\_ To: \_\_\_\_\_ Rent Amt. \$ \_\_\_\_\_

2. Previous Landlord / Property Name: \_\_\_\_\_

Your Address: \_\_\_\_\_ Apt. #: \_\_\_\_\_ City, St, Zip: \_\_\_\_\_

Landlord Day Phone #: (\_\_\_\_) \_\_\_\_\_ Dates / From: \_\_\_\_\_ To: \_\_\_\_\_ Rent Amt. \$ \_\_\_\_\_

3. Previous Landlord / Property Name: \_\_\_\_\_

Your Address: \_\_\_\_\_ Apt. #: \_\_\_\_\_ City, St, Zip: \_\_\_\_\_

Landlord Day Phone #: (\_\_\_\_) \_\_\_\_\_ Dates / From: \_\_\_\_\_ To: \_\_\_\_\_ Rent Amt. \$ \_\_\_\_\_

**Employment / Other Income / Financial**

1. Name of Employer: \_\_\_\_\_ Position: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Address: \_\_\_\_\_ City, St, Zip: \_\_\_\_\_ Gross Income Per Year: \$ \_\_\_\_\_

Phone #: \_\_\_\_\_

2. Previous Employer: \_\_\_\_\_ Position: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Address: \_\_\_\_\_ City, St, Zip: \_\_\_\_\_ Gross Income Per Year: \$ \_\_\_\_\_

Phone #: \_\_\_\_\_

3. Spouse/ 2nd Employer: \_\_\_\_\_ Position: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Address: \_\_\_\_\_ City, St, Zip: \_\_\_\_\_ Gross Income Per Year: \$ \_\_\_\_\_

Phone #: \_\_\_\_\_

4. Other Income: \_\_\_\_\_ List any SSI, Pension, Disability, Student Grants, Dividends, Etc.

Source: \_\_\_\_\_ Amount: \_\_\_\_\_ per \_\_\_\_\_ Dates: \_\_\_\_\_ To: \_\_\_\_\_

Source: \_\_\_\_\_ Amount: \_\_\_\_\_ per \_\_\_\_\_ Dates: \_\_\_\_\_ To: \_\_\_\_\_

**General Questionnaire – Answer all Questions**

1. Have you ever been evicted? YES or NO If yes, Property Name & City - \_\_\_\_\_

2. Have you ever been convicted of a crime? YES or NO If yes, Offense \_\_\_\_\_ County/State \_\_\_\_\_

3. Number of cars: \_\_\_\_\_ A) Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Color: \_\_\_\_\_

B) Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Color: \_\_\_\_\_

4. Driver's License/State ID #: \_\_\_\_\_ Expiration \_\_\_\_\_

Driver's License/State ID #: \_\_\_\_\_ Expiration \_\_\_\_\_

5. Character Reference Name: \_\_\_\_\_ Phone # \_\_\_\_\_

How did you hear about us:  Google  Drive by  Internet  Rent.com  Other Locator: \_\_\_\_\_

(CHOOSE ONLY ONE)  Union Hill Resident: \_\_\_\_\_  Other: \_\_\_\_\_

**FALSE STATEMENTS OR INCOMPLETE INFORMATION WILL BE GROUNDS FOR DENIAL OF THIS APPLICATION**

As consideration for the security deposit paid, the above listed apartment will be held for a period of up to (5) days (120 Hours) from the date this rental application is signed, deposit paid and applicant is assigned to a unit. **If the application is withdrawn after (3) days (72 Hours) by the applicant(s) or if the lease is not signed, the entire amount of security deposit and cleaning fee paid will be forfeited as a penalty for Landlord's overhead expenses, lost rent, etc.** Depending on the information received from www.YouCreditCheck.com, an additional security deposit or a co-signer may be required for application approval. Landlord requires all residents to obtain renters insurance. Proof of policy will be required at lease signing.

**Non-Refundable Application Processing Fee Made Out to Above Checked Property: \$35.00 per person**

In compliance with the FAIR CREDIT REPORTING ACT this notice is to inform you that the processing of this application includes but is not limited to making any inquiries deemed necessary to verify the accuracy of the information herein, including procuring consumer reports from consumer credit reporting agencies, obtaining credit information from the other credit institutions, and that a criminal background check will be examined. The undersigned agree this application and any information reports will remain the property of Union Hill, 2929 McGee, Kansas City, MO 64108.

I hereby grant this property and www.YouCreditCheck.com, the right to process this application for the purpose of obtaining a Rental/Lease Agreement with this property. Additionally, I authorize all corporations, companies and law enforcement agencies, academic institutions and current and former employers to release information they may have about me and release them from any liability and responsibility from doing so. A photographic or faxed copy of this authorization shall be valid as the original. I certify that the above information is true and correct to the best of my knowledge and I understand that this application may be revoked if any information furnished is found to be incorrect.

Signature of Applicants (Spouse signature required)

AGENT ACCEPTING APPLICATION

X \_\_\_\_\_

X \_\_\_\_\_

X \_\_\_\_\_

Date/Time Received \_\_\_\_\_



# The Steps toward your New Home



In order to guarantee...  
your unit choice for your new home,  
your rent rate,  
and any applicable special  
...we need all of the following items from you:

- Application(s)
- Application Processing Fee(s): \$35 per person
- Security Deposit/Cleaning Fee: \$250
- Signed Disclosure Form (get this form from your Leasing Consultant)



**UNION HILL**

*Units are leased on a first come first served basis to the client that first submits all of the items above. Rates & Specials may change at any time and are guaranteed only when all of the above items are submitted.*